

Municipality of Middlesex Centre Employment Opportunity

Development Review Engineer

**Permanent, Full-Time Position, Non-Union
Department: Public Works & Engineering**

Grow your Future at Middlesex Centre

The Municipality of Middlesex Centre is a thriving, progressive, and welcoming community. Located just west of the City of London, Middlesex Centre's rural charm and vibrant small towns make it a great place to live, work, and play.

What makes us special? Our team!

We are supportive, inclusive, and collaborative workplace. We take pride in delivering the highest standard of municipal services to our community. We embrace our values of respect, cooperation, innovation, and integrity.

If you are a team player who is passionate about your work and are always looking for ways to improve and grow, then we want to hear from you.

We can offer you:

- Competitive compensation
- Participation in OMERS, one of the best defined-benefit pension plans in Canada
- Comprehensive health and dental benefits with a health care spending account
- An employee and family assistance program
- A culture that supports ongoing training and professional development.

Position Summary

The Development Review Engineer plays a crucial role in supporting the timely review and approvals of developments within the Municipality. This position is responsible for providing professional engineering review and oversight of all development-related applications, ensuring compliance with all applicable municipal and provisional policies, standards, and guidelines, and supporting sustainable infrastructure design. The role

bridges technical expertise with collaborative stakeholder coordination and communication to support development throughout the community.

Responsibilities

Development Review

- Review and provide engineering comments on development applications, including:
 - Plans of subdivision, site plans, condominiums, severances, zoning amendments, and minor variances
- Evaluate servicing, grading, and stormwater management design reports
- Conduct site inspections to verify construction against approved plans and specifications
- Prepare and manage development agreements and assumption reports
- Liaise with developers, consultants, internal departments, and regulatory agencies
- Respond to technical inquiries from the public and development community
- Coordinate the submission and approval of Environmental Compliance Approvals (ECAs), as applicable
- Maintain accurate engineering records and apply best practices in municipal servicing standards
- Represent the municipality at council meetings, public forums, and legal hearings when required
- Research and recommend emerging technologies or practices to improve service delivery that is environmentally, fiscally, socially sustainable
- Assist in interpreting and applying provincial and federal regulations related to development and infrastructure
- Support updates to municipal bylaws, policies, and engineering standards
- Ensure new growth and development is consistent with the corporate goals and objectives of the municipality, ensuring the effectiveness and efficiency of all engineering related services.
- Serve as a key point of contact for residents, developers, and stakeholders, providing respectful, professional, and timely responses to inquiries
- Translate complex technical information into clear, accessible language for public understanding
- Demonstrate tact and empathy when engaging with community members on sensitive or high-impact issues
- Promote open communication and transparency throughout the development review process

Other Responsibilities

- Provides guidance on and review of municipal infrastructure design and construction projects, as applicable.

- Undertakes periodic reviews and updates to municipal engineering and design standards;
- Undertakes special projects and performs other duties as assigned in accordance with departmental or corporate objectives.
- Comply with all health and safety practices as it relates to the work, standard operating guidelines and the Occupational Health and Safety Act.

Qualifications & Experience

Education

- Degree in Civil Engineering from a recognized post-secondary institution

Experience

- 5+ years of progressive experience in development engineering, preferably with exposure to both rural and urban development context

Specialized Training & Licences

- Registered as a Professional Engineer (P. Eng) with Professional Engineers Ontario (or eligibility for registration)

Skills & Abilities

- Proficient with engineering design software and tools (e.g., AutoCAD, GIS, SWM modeling, water system modeling);
- Strong understanding of stormwater management and municipal servicing principles;
- Excellent communication and interpersonal skills to engage with diverse stakeholders with a customer service focus;
- Strong time management and the ability to manage multiple deadlines;
- Experience with preparing and interpreting engineering drawings and technical documents;
- Familiarity with provincial legislation (e.g., Planning Act, Environmental Protection Act)

Other Requirements

- Minimum of a valid Ontario class G driver's license in good standing.
- Criminal Records Check

Hours & Conditions of Work

Normal work hours are 37.5 per week, Monday to Friday. Occasional work outside of normal business hours will be required to attend evening or weekend meetings or events, or to accommodate deadlines and work projects.

This position primarily works at the main Municipal office. Some time spent outside of the office may be required to project specific site meetings, liaisons with developers, consultants and/or contractors.

Compensation

Middlesex Centre offers a competitive salary and a comprehensive employee benefit plan, including participation in the OMERS pension plan for this position. Compensation for this position is currently \$89,583 to \$106,645.50 per year.

Job Posting #: 2025-018

Closing Date: September 10th, 2025

Application Process

Please apply through Dayforce on our Middlesex Centre careers portal at:

<https://www.middlesexcentre.ca/careers>

Posting QR Code:



Note: This job posting is for a new position within our organization. The position is currently open, and we are actively seeking qualified candidates to fill the role.

Middlesex Centre is an equal opportunity employer and is committed to an inclusive recruitment and selection processes. Please advise us in confidence of any accommodations needed to ensure your access to a fair and equitable process.